



# Meriden Parks & Recreation

460 Liberty Street, Meriden, CT 06450 [meridenrecreation@meridenct.gov](mailto:meridenrecreation@meridenct.gov)

## Memorial Tree Request Form

Memorial Tree Request Forms should be submitted to the Parks & Recreation Department by either mailing to the above address or sending via email. The department will review the request and will first decide if the need for the tree exists in the desired location and then secondly determine if the individual nominated meets the criteria to be honored in this manner.

Once approved, you will be contacted regarding payment. Payment must be received prior to the department ordering the tree & nameplate. *The fee for purchasing and installation of a Memorial Tree is \$500.* \*Fee is subject to change

Date of Request: \_\_\_\_\_ Requested by: \_\_\_\_\_

Contact Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Bench in honor of: \_\_\_\_\_

Reason for the request:

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Please nameplate wording. Nameplates are 3"x 9" and can hold 4 lines of text:

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Tree Type: \_\_\_\_\_ or (Tree Arborists Recommendation)  
Circle Option 2

Requested park location: \_\_\_\_\_

Specific location in park: \_\_\_\_\_

Special Requests:

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**Please note:** Memorial Trees are the property of the City of Meriden. The parks department will assume responsibility of overseeing tree until it reaches maturity.